



Referred by: \_\_\_\_\_

## APPLICATION FOR EMPLOYMENT

**Instructions:** Complete all information. This application will be kept on file. However if addresses or contact phone numbers change you should re-submit your application. We will not update applications already on file. **Please Print.**

**NAME:** \_\_\_\_\_ **HOME PHONE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_  
**CITY/STATE/ZIP** \_\_\_\_\_ **OTHER :** \_\_\_\_\_

Would you accept full-time work? YES \_\_\_\_\_ NO \_\_\_\_\_ Shift preferred: 1 2 3  
Would you accept part-time work? YES \_\_\_\_\_ NO \_\_\_\_\_ (circle one) ANY

On what date would you be available for work? \_\_\_\_\_

Have you ever been employed by KAJACS Contractors? YES \_\_\_\_\_ NO \_\_\_\_\_ If yes give approximate dates \_\_\_\_\_

Are you of legal age to work? YES \_\_\_\_\_ NO \_\_\_\_\_ (legal age for construction work is at least 18).

Do you have a legal right to work in the United States? YES \_\_\_\_\_ NO \_\_\_\_\_  
(U.S. citizen or have proper work permits)

### EDUCATION

#### Elementary School:

Name : \_\_\_\_\_ Location: \_\_\_\_\_  
Did you graduate? YES \_\_\_\_\_ NO \_\_\_\_\_

#### High School:

Name: \_\_\_\_\_ Location: \_\_\_\_\_  
Did you graduate? YES \_\_\_\_\_ NO \_\_\_\_\_

#### College:

Name : \_\_\_\_\_ Location: \_\_\_\_\_  
Did you graduate? YES \_\_\_\_\_ NO \_\_\_\_\_

Course of Study \_\_\_\_\_ Degree or Diploma \_\_\_\_\_

#### Vocational or Technical Training:

Name : \_\_\_\_\_ Location: \_\_\_\_\_  
Did you graduate? YES \_\_\_\_\_ NO \_\_\_\_\_

Course of Study \_\_\_\_\_ Degree of Diploma \_\_\_\_\_

**List Any Other Continuing Education:**

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**List All Special Skills:**(machine operation, pipefitting, concrete finishing, etc.) **Please list only those that you are experienced in.**

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**Do you have a Commercial Drivers License(CDL)** Yes  NO

**PAST EMPLOYERS:**(List the most recent employer first)

- 1. Company Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Position Held \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_
  
- 2. Company Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Position Held \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_
  
- 3. Company Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Position Held \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_
  
- 4. Company Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Position Held \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**MILITARY**

Have you served in the U.S. Armed Forces? YES  NO  If yes what branch. \_\_\_\_\_

**Describe any relevant special training**

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I certify that all the information submitted by me on this application is true and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.

**Applicants Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**VOLUNTARY INFORMATION**

The following information is not required for application.

Name \_\_\_\_\_

Race \_\_\_\_\_